

NIEC  
Special Meeting  
January 27, 2008

Those present: Mark Walus, Sue Lavengood, Connie Town, Bruce Burdick, Dave Beamer, Boyd Mazingo, Joe Tipton, Cindy Buster, Susan Marsh, Mindy Rider

The purpose of the meeting is to elect a treasurer and make committee assignments for 2008.

Mark Walus, Community Lay Director called the meeting to order and called for a closed session to finish filling the position of board treasurer.

Sue Lavengood moved to nominate Susan Marsh as treasurer. Bruce Burdick seconded the motion. Motion carried. Connie Town will help Susan with her on-the-job training.

The official slate of officers for 2008 will be:  
Mark Walus, Community Lay Director  
Kathy Miller, Community Spiritual Director  
Susan Marsh, Treasurer  
Mindy Rider, Secretary

A discussion followed on whether or not the By-laws indicate a formal office of Assistant Community Lay Director. The board members hold two different sets of By-laws, one mentions an Assistant Lay Director and one does not. Mark will continue to search for a dated copy. Also needed is a copy of the Rules of Procedure which contains a list of committees, qualifications and job descriptions for the committee chairs. Dave Beamer moved to table the Assistant Community Lay Director issue until more information can be found. Connie Town seconded. Motion carried.

Committees and chairs for 2008 will be:  
Sue Lavengood, Registration  
Susan Marsh, Treasurer/Finance, with Connie Town, committee member  
Mindy Rider, Communication with Barry Clouser, Cricket Quirk, committee members  
Julie Worland, possible for Team Selection  
Boyd Mazingo, Facilities  
Bruce Burdick, Chrysalis  
Dave Beamer, Agape and Gatherings/Group Meetings  
Connie Town, Prayer  
Joe Tipton and Cindy Buster, Kitchen, Supplies/Literature

Team Selection chair remains open. Mark Walus will continue the Team Selection duties until a chair has been appointed. The board is also missing a representative from the SW district.

## Communication Committee

Barry Clouser, the webmaster, is able to make email accounts for each board member. The site will automatically forward the emails to the board member's own account. Those not having their own account will need to contact Barry with other instructions.

Mark encouraged the board members to read and become familiar with the coordinator's manual. Explanations of committees and responsibilities are contained in this document. The committee chairs are expected to submit a report each month at the monthly board meeting.

Dave Beamer presented the Covenant Agreement from the Upper Room. Susan made copies so that each board member would be able to read and discuss the agreement at the February meeting. All board members must sign the document. It is due back to the Upper Room by March 31, 2008.

Bruce Burdick stated that the Chrysalis board meets every other month. He would like to be able to conduct the meeting as a conference call. The consensus of the board was that a conference call would be acceptable as long as the meeting dates and times are published, indicating an open meeting.

Mark suggested that considering the pending sale or demise of the current GSRC, a site analysis team may be needed. No other action was taken.

The background check forms will be updated to reflect the elimination of Social Security numbers and driver's license numbers.

Mark Walus adjourned the meeting.

Next meeting will February 19, 2008 at 7:00pm at GSRC.

Submitted by

Mindy Rider, Secretary  
NIEC