

NORTH INDIANA EMMAUS COMMUNITY
BOARD OF DIRECTORS MEETING
Minutes

August 15, 2006, 7:00 p.m.

Good Shepherd Retreat Center, Huntington, Indiana

Board Members Present	Betsy Bilyew Ann Burdick Tricia Halferty	Sue Lavengood Fred Lincoln Boyd Mozingo	Alice Riley Ruth Wall
Also Present	Bob Brake	Bret Lavengood	
Board Members Absent	Dave Beamer Leon Jones	Deb Osza Bob Schmalzried	Rob Seewald Connie Town

Devotions

Tricia Halferty led devotions followed by the Prayer to the Holy Spirit.

COMMITTEE REPORTS

Secretary's Report

Tricia Halferty presented the minutes from the June 20, 2006, Board meeting. There were no changes. The minutes were approved, and the Secretary's report was accepted.

Treasurer's Report

Ann Burdick presented the following written Treasurer's report submitted by Connie Town:

"Current balance in checking account is \$6,267.75. Current balance in savings is \$35,309.27. Total cash on hand is \$41,577.02.

"The Form 990 has been filed with the IRS. Don Spence, who prepared the Forms, noted a discrepancy of \$581. The NIEC books were off by \$3 and the NIC books were off by \$578.

"Don was not able to 'audit' the 2005 NIEC and NIC books due to lack of information. When Barry Clouser's computer crashed, the 2005 NIEC Income and Expense information was lost and Barry did not re-enter the information into the Quickbooks program. The NIC books were incomplete due to changing of the Treasurers during the year. A 2005 audit of the books will not be done.

"The NIC checking and savings accounts were opened on July 1, 2006. We transferred \$24,998.94 from the NIEC Savings Account to NIC. The amount consisted of the original receipt of \$24,906.72, \$45.00 of Book Table Income and \$47.22 of interest. The NIC has repaid NIEC for all expenses that were incurred."

The Treasurer's report was accepted.

Registration Committee Report

Sue Lavengood presented a written report, reflecting the following registrations for upcoming Walks:

192A	19	September 7-10, 2006 (Sharon Whybrew, LD)
191	16	October 19-22, 2006 (Bob Brake, LD)
194	7	November 2-5, 2006 (Jean Newman, LD)
<u>TOTAL</u>	<u>42</u>	

The Registration Committee report was accepted.

Chrysalis Committee Report

Fred Lincoln reported that Flight 55, after having been postponed three times, has now been cancelled. (The number will not be used.) Bill Loper, who was scheduled to be lay director for Flight 55, has offered to be LD for the Thanksgiving flight in 2007.

Fred reported that he is in receipt of a letter from The Upper Room, asking that the letter of agreement be submitted. Accordingly, Fred sent it in, after having given everyone on the Chrysalis Board ample opportunity to sign it. (The letter was initially presented in February. Questions were raised in April. All Board members have known about the necessity of signing it since at least April.) Two Board members did not sign it, and another Board member has turned in a letter of resignation. The two members who did not sign it are aware that, as a result, they cannot serve on the Board. These changes bring the Board membership from 15 to 12. A quorum is 7. Based on Chrysalis policies and procedures, a quorum is based on filled positions.

Fred reported that Flight 56 (November 24-26, 2006/Thanksgiving weekend) is a girls' flight. To date, 11 girls are registered.

Fred noted that we have cancelled three flights this calendar year. As such, a suggestion had been made to the Chrysalis Board that NIC make a gift/donation of good will in the amount of \$1,000 to the Good Shepherd Retreat Center. (Good Shepherd reserved the facility for NIC, but did not charge NIC for cancellations.) The gift was accepted by Good Shepherd, and a thank-you note was subsequently received from Paula Blackstone, in which she stated that it will be put to good use, as they are always trying to update the facility.

The Chrysalis Committee report was accepted.

Quarter Mistress/Supplies Committee Report

Ruth Wall reported that she may have a source in Huntington for getting crosses engraved. This would be much more convenient than her current source in Fort Wayne. Ruth ordered worship books (purple pilgrims guides); the ones ordered are the new ones.

The Quarter Mistress/Supplies Committee report was accepted.

Team Selection Committee Report

Leon Jones was not present. Bob Brake, Lay Director for Walk 191, was present and confirmed that team selection is nearly complete for Walk 191.

Ann Burdick reported that Walk 192A is complete, but 18 of the team members are from the same community. She noted that this is not a "huge" issue, but we need to continue to work on

avoiding this (appointing a significant number of team members from the same community) whenever possible.

The Team Selection Committee report was accepted.

Agape Committee Report

Ann Burdick reported that Polly Chesterman submitted an agape report, indicating that 54 agape letters were sent by e-mail. Approximately 500-600 pieces were received, which will be used for next month's Walk.

The Agape Committee report was accepted.

Kitchen Committee Report

No official report.

Facilities Committee Report

Boyd Mozingo had no official report. Fred Lincoln reported that he needs to order two new speaker cables (50-foot and 100-foot cables), which should be an approximate expenditure of \$125.

Communication Committee Report

Tricia Halferty reported that she is keeping the Web site updated. She hopes to convene the Communications Committee for a meeting this Fall. The Communication Committee report was accepted.

Prayer Vigils Committee Report

No report. Ann noted that Randi Lincoln, prayer chain coordinator, has been asked to include people outside of the NIEC on the prayer requests. The Board sees no problem with this.

Group Reunion/Gathering Committee Report

Alice Riley reported that she contacted Good Shepherd Retreat Center and confirmed that our annual gathering will be Saturday, November 18. Ann is going to e-mail Bishop Mike Coyner and ask him if he will be our speaker for that gathering. The Group Reunion/Gathering Committee report was accepted.

OLD BUSINESS

Rules of Operation

Ann reported that the document we have had for several months reflects suggested changes that would bring the Rules of Operation in line with the Bylaws. Betsy Bilyew made a motion to accept the changes to the Rules of Operation as noted; Fred Lincoln seconded the motion; the motion carried unanimously.

NEW BUSINESS

Board Vacancies for 2007

Ann reported the following Board vacancies for 2007:

- Bob Schmalzreid – SE area
- Alice Riley – SE area

- Randy Shaver – SW area (This position has been vacant all year.)
- Deb Osza – SW area (Ann will check with Deb to see if she would like to remain on the Board for a second year.)

Alice will work on compiling a list of possible Board nominees for the SE area. Anyone with suggestions for the SE vacancies should e-mail Alice. Fred will send to Alice a list of NIEC members in the SE area.

Eligible Lay Directors for 2007

Ann reported that fifteen women and seven men are eligible to serve as lay directors in 2007.

Dates for 2007 walks (as decided at the March 2006 meeting) are:

- February 8-11 – Men's
- February 22-25 – Women's
- April 26-29 – Women's
- July 26-29 – Women's
- August 16-19 – Women's
- October 18-21 – Men's
- November 1-4 – Women's

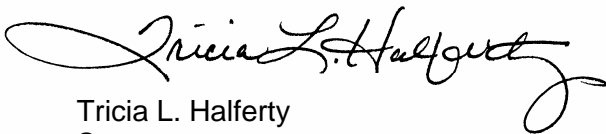
Additional / Miscellaneous Business (New)

Jean Newman has withdrawn as lay director for November walk. Ann will progress down the list of eligible lay directors to attempt to fill that vacancy as soon as possible.

Ann requested that we purchase a couple of air purifiers to help out with allergy problems that some team members and pilgrims experience. Ann will research products available and costs and bring a proposal back to the September meeting.

The meeting was adjourned at approximately 9:30 pm.

Respectfully submitted,



Tricia L. Halferty
Secretary
North Indiana Emmaus Community

The next meeting of the NIEC Board of Directors will be held Tuesday, September 19, 2006, at 7:00 p.m. at the Good Shepherd Retreat Center in Huntington.