

NORTH INDIANA EMMAUS COMMUNITY
BOARD OF DIRECTORS MEETING
Minutes

February 21, 2006, 7:00 p.m.

Good Shepherd Retreat Center, Huntington, Indiana

Board Members Present	Dave Beamer Betsy Bilyew Ann Burdick Tricia Halferty	Sue Lavengood Fred Lincoln Boyd Mazingo Alice Riley	Bob Schmalzried Rob Seewald Connie Town Ruth Wall
Also Present	Cindy Buster	Donna Highley	Bret Lavengood
Board Members Absent	Leon Jones	Deb Osza	

Devotions

Ann Burdick led devotions by reading an e-mail she had received about how God talks to us through others, through His Holy Spirit, and through situations in our lives; how He knows the desires of our heart and passes us through tribulation to see a brighter day. She then read from Colossians 1:15-17 as a reminder that God is with us every day; that we need to go to Him with our troubles but that we also need to pray to Him and thank Him for the good things He does and follow through with what He asks us to do. The devotion was followed by the Prayer to the Holy Spirit.

COMMITTEE REPORTS

Secretary's Report

Corrections were made to the minutes of the January 17, 2006, Board meeting as follows:

1. On page 1, under "Also Present," "Burt" Lavengood should be changed to "Bret" Lavengood.
2. On page 1, Rob Seewald's name should be added to the "Board Members Absent" listing.
3. On page 3, under "Committee Chairs," Dave "Beamers" should be changed to Dave "Beamer."
4. On page 3, under "Board Reps for 2006," Bob "Drake" should be changed to Bob "Brake."
5. On the last page, the date of the next meeting should be changed from "January 21" to "February 21."

The minutes were approved as corrected.

Treasurer's Report

Connie Town provided the profit and loss statement for January 1 through February 21, 2006, reflecting a net income of \$2,379.66, and a balance sheet as of February 21, 2006, showing total liabilities and equity of \$49,221.56.

Connie is now bonded.

The Treasurer's report was accepted.

Registrar's Report

Sue Lavengood reported that Cindy Ramseyer, NIEC Registrar, has the following registration counts for upcoming Walks:

#189	5
#190	13
#191	0
#192	4
#192A	0
#193	0
#194	0
<hr/>	
TOTAL	22

The Registrar's report was accepted.

Chrysalis Report

Fred Lincoln reported that Girls' Flight #54 was held last weekend with 27 caterpillars attending.

At their next meeting, the Chrysalis Committee will be considering the possibility of having regular monthly meetings.

The Chrysalis report was accepted.

Quarter Mistress Report

Ruth Wall is working with Arlene Randolph on the book table. Suggestions regarding additions to the book selection are welcome. Ann Burdick suggested using Ingram book store in Fort Wayne as a source for buying books. A concern that Kris Bailey and Sharon Brown (Lay Directors for Girls' Flights #54 and 52, respectively) was that there wasn't enough variety, and of the books that the girls really liked, there weren't enough out on the book table. Ann suggested making a "library" available, as opposed to just books on a table, with multiple copies available of the more popular books. Knowing what is popular is important. Ruth feels that Arlene will know what is more popular (what books sell and what books don't sell). Ann will talk with Arlene about having more variety and larger selection of popular books on hand.

Ruth brought Director's Manuals to distribute to Board members and will provide larger binders that will accommodate the multiple manuals.

Ann reported that NIEC can get copies of "The Upper Room daily devotional" and "Devo'Zine[®]" to put in the Fourth Day packets, and we would only need to pay for shipping. Ruth will take care of doing this.

The Quarter Mistress report was accepted.

Team Selection Report

Ann reported on behalf of Leon Jones. Bruce Dragoo is nearly finished putting his team together. Sharon Heaton is also nearly finished putting her team together, though it has been a

little difficult with the short time frame since receiving the approved list from the Team Selection committee.

The Team Selection report was accepted.

Agape Report

Ann reported that there is still no chair for the Agape committee. Lou and Polly Chesterman are willing to step up and do more in this area. There is a couple, whose names Ann could not remember, who is also willing to provide additional help, as is Dean Johnson. Randy Shaver has resigned his position on the Board (see "Board Member Opening" item under "New Business," below) and will therefore not be able to chair this committee. Ann is willing to lead this committee if no one can.

Ann has talked to Bruce Dragoo, Lay Director for upcoming Walk #189, and informed him that the Agape committee will begin their work this Walk. The committee will be doing name tags, bed tags, door tags and bag tags. Bruce was very appreciative.

The Community needs to purchase a digital camera for taking pictures on Walks and Flights. The digital card from the camera can be taken to the Walgreen store in Huntington for prints during the weekend of each Walk/Flight. Tricia Halferty and Connie Town volunteered to research and purchase the camera, as well as a tripod and case. Use of the camera will be part of the lay director training. The purchase needs to be made in time for the first Walk of this year. Bob Schmalzreid made a motion to authorize Tricia and Connie to proceed with the purchase of the camera, with a cap of \$1,000. The motion was seconded by Betsy Bilyew and carried by aye votes.

Ann reported that Polly Chesterman is in need of a printer to continue to print agape on behalf of the Community. Betsy Bilyew made a motion to authorize Polly to purchase a printer within a \$200 budget. The motion was seconded by Fred Lincoln and carried by aye votes.

The Agape report was accepted.

Kitchen Report

No report.

Facilities Report

No report.

Communication Report

Tricia has not formed a committee yet, as she is awaiting a list of Community members.

Ann reported that John Whiteman, the newsletter publisher, allows us to use his bulk mail permit for mailing the newsletter each month. The Community has never had to have its own permit issued. Ann gathered a quote from a Fort Wayne printing company to print the Community newsletter. The quote for printing only was approximately \$870 per issue. John prints, folds, labels and mails the newsletter for approximately \$1200 per issue. John considers this service as a form of agape from him to the Community. The Board unanimously felt that we would not be able to find a better price or working relationship than what we have with John.

The current mailing list for the newsletter is 3,000-3,500. John Whiteman would like to see the list cut back and cleaned up. John uses his own database, different from the database coordinator's (Fred Lincoln's) list.

The Communication report was accepted.

Prayer Vigils Report

Prayer vigil sign-up lists (posters) have been supplied to all Lay Directors for 2006 Walks except for one. It is estimated that it usually takes having a list at five (5) events (gatherings, candlelights, etc.) to get all time slots filled.

The Prayer Vigils report was accepted.

Group Reunion/Gathering Report

Alice Riley has made some calls to find out if gatherings as listed in the newsletter and on the Web site are still going on and if reunion groups are still meeting. Bill Hormell is assisting Alice with this. Northeast II (June Wilson, contact person) is still meeting. Southwest I (Dave Downham, contact person) is still meeting. Southwest II (Chuck Roberts, contact person) is not currently meeting, but Chuck hopes to get those meetings started again. Southeast is currently meeting, but Bill Hormell is no longer the contact person for this gathering.

Ann reported that the Marilyn Rousseau with the Good Shepherd United Methodist Church reunion group (which meets on Thursdays at 9:00 a.m.) contacted her to report that they would like to do a 20th anniversary celebration for NIEC at their church in the early Fall. Their reunion group is especially looking forward to hosting this event. They are planning on doing all the food, but they would like to have the Community come for an "old fashioned Emmaus gathering," with fun, fellowship, singing, communion, pray, etc., to celebrate NIEC's 20th year.

The Group Reunion/Gathering report was accepted.

Supplies/Literature Report

Ruth Wall reported that there is a new Shepherd's Gate entrance room that has been re-decorated. Ruth suggested that it may be a place where teams would want to conduct their registration on Thursday evenings.

There is a new lost and found box in the kitchenette that is located off of the conference room at the Good Shepherd Retreat Center.

The Supplies/Literature report was accepted.

OLD BUSINESS

Walk Dates for 2007

Rob Seewald has asked that we be cautious about scheduling Walk dates in the future and try to avoid scheduling Walks the week after Easter. There has been some difficulty in finding clergy to serve on Walk #189, to be held April 20-23, 2006, because it is the weekend immediately following Easter.

Rob also reported that Bishop Mike Coyner may be able to serve on a Walk in 2007, if we get the dates on the calendar as soon as possible, as his schedule fills up quickly.

Dave Beamer made a motion to hold seven (three men, four women) Walks in 2007. The motion was seconded by Betsy Bilyew and carried by aye votes.

Ann will ask Good Shepherd Retreat Center to tentatively hold the same dates for 2007 that we are doing this year. Scheduling specific dates for the seven Walks will be discussed further at next month's meeting. Ann will work with Boyd Mazingo to put together a proposal of dates for 2007, run it by Rob Seewald (for input as the Community Spiritual Director), and bring it to next month's meeting to give the Board a starting point for scheduling the dates.

NEW BUSINESS

The meeting moved into executive session (non-voting members and guests were excused from the room).

2006 Walk Date Changes

As mentioned earlier, Rob Seewald reported that there has been some difficulty getting clergy to serve on the men's Walk scheduled for April 20-23, 2006 (Walk #189, Bruce Dragoo LD), which is the weekend after Easter. Additionally, the Lay Director for Walk #191 (Bob Brake) is unable to serve that weekend (May 18-21, 2006). A motion was made to move Walk #189 to May 18-21, in place of Walk #191, and to reschedule Bob Brake as Lay Director for October 19-22, 2006 (Walk #193). The motion was seconded and carried by aye votes. This action results in the following updated Walk schedule for 2006:

Walk #190, April 27-30, 2006 (Sharon Heaton, LD)
Walk #189, May 18-21, 2006 (Bruce Dragoo, LD)
Walk #192, June 22-25, 2006 (Pat Narragon, LD)
Walk #192A (tentative), September 7-10, 2006 (Sharon Whybrew, LD)
Walk #193, October 19-22, 2006 (Bob Brake, LD)
Walk #194, November 2-5, 2006 (LD TBD)

Chrysalis Executive Committee

Fred Lincoln brought forward a motion from Chrysalis to accept elections for two openings on the executive committee of Chrysalis. In order for those elections to be accepted, they must be approved by the Emmaus Board of Directors. The Chrysalis elections were Ashley Coyne as secretary and Tobey Wilson as treasurer. With the motion coming from Chrysalis, there was no need for a second to the motion. The motion carried by aye votes.

Signatures on Chrysalis Checks

Betsy Bilyew made a motion to require two signatures on checks drawn on the Chrysalis checking account. The motion was seconded by Tricia Halferty and carried by aye votes.

Chrysalis Lay Directors

Fred Lincoln brought a list of NIEC members who are eligible to serve as Lay Directors for Chrysalis. A motion to accept the list as provided was made, seconded and carried by aye votes.

The meeting moved back into open session.

Bylaws of NIEC

Ann distributed two documents: (1) the Rules of Operation and (2) the Bylaws of North Indiana Emmaus Community. (There were two versions of the Bylaws document distributed – one printed in black, and one printed in black and red. Ann noted that the one printed in black is the existing Bylaws. The one printed in black and red reflects changes mandated by The Upper Room, as well as changes that are necessary due to the reduction in the size of our Board.) Ann advised Board members to review the documents and be prepared to discuss them (including suggestions for additions, changes, etc.) at the next Board meeting.

Board Member Opening

Ann reported that Randy Shaver has asked to be replaced as a Board member. Ann distributed a list of eligible NIEC members from the Southwest area. If there are others that are eligible, Board members should notify Ann. Board members were requested to review the list and be prepared to make a recommendation to fill the new opening at next month's meeting.

NIEC Directory

Ann reported that John Whiteman has inquired if NIEC would like to have a new directory published at this time. The Board agreed to not have one published now but to bring it back to the table for discussion again in a few months.

Child Protection Guidelines

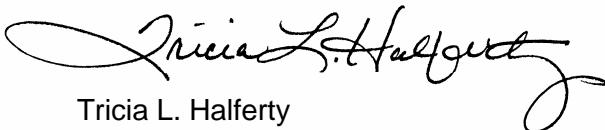
Ann reported that, according to their covenant with The Upper Room, Chrysalis must have child protection guidelines in place this year. This topic is scheduled to go before the Chrysalis executive committee at their February 25, 2006, meeting. Ann distributed a document entitled, "Preventing the Problem and Reducing the Risk of Sexual Abuse in North Indiana Emmaus/Chrysalis Community." This document is pending approval by the Community. Ann informed the Board that our Community is blessed to have as one of its members a woman who has been approved by the United Methodist Conference to conduct child protection training. This individual is unable to serve on a team but is willing to conduct the training. Ann asked Board members to review the distributed document in preparation for discussion at next month's meeting.

NIEC Covenant with The Upper Room

Board members were asked to sign the covenant with The Upper Room, as is required annually. Ann will make copies of the signed covenant and have them available at next month's meeting. This document should be added to members' Board manuals.

A motion to adjourn was made, seconded and carried. The meeting was adjourned at approximately 9:50 pm.

Respectfully submitted,



Tricia L. Halferty
Secretary
North Indiana Emmaus Community

The next meeting of the NIEC Board of Directors will be held Tuesday, March 21, 2006, at 7:00 p.m. at the Good Shepherd Retreat Center in Huntington.