

NORTH INDIANA EMMAUS COMMUNITY  
BOARD OF DIRECTORS MEETING  
Minutes

January 17, 2006, 7:00 p.m.

Good Shepherd Retreat Center, Huntington, Indiana

<b>Board Members Present</b>	Dave Beamer Betsy Bilyew Ann Burdick Tricia Halferty Donna Highley	Sue Lavengood Fred Lincoln Boyd Mozingo Deb Osza	Alice Riley Bob Schmalzried Connie Town Ruth Wall
<b>Also Present</b>	Bonnie Barmes Bruce Burdick Cindy Buster	Lou Chesterman Polly Chesterman Barry Clouser	Burt Lavengood Dave Osza Bill Ramseyer
<b>Board Members Absent</b>	Leon Jones	Randy Shaver	

**Devotions**

Ann Burdick led devotions by reading from the book, "Celebration of Discipline" talking about servant hood and that Jesus was willing to do the lowliest task (in his time) by washing the feet of the disciples. We are to be true servants not self-serving servants. The Upper Room highly recommends this book for all Board members. Ann will get books for the board for the next meeting (can also get it on audio). The devotion was followed by the Prayer to the Holy Spirit.

**Election of Officers**

The meeting moved into executive session (non-voting members and guests were excused from the room) and elections were held for 2006 officers. The results were:

Community Lay Director – Ann Burdick  
Vice Chair – Betsy Bilyew  
Treasurer – Connie Town  
Secretary – Tricia Halferty

Following the elections, the meeting moved back into open session.

**Secretary's Report**

The October 18, 2005, minutes were distributed. Barry Clouser noted that the amount of \$1,200.00 for budgeted Kitchen money should have been printed as \$1,250.00, as that was the amount approved by the Board vote. A motion to accept the minutes as amended was made, seconded and carried.

**Treasurer's Report**

As outgoing Treasurer, Barry Clouser provided printed reports of a balance sheet ending December 31, 2005, a balance sheet ending January 17, 2005, a profit and loss statement for January through December, 2005, and a profit and loss statement for January 01 through

January 17, 2006. Barry noted that the amount on the balance sheet ending January 17, 2005, was incorrectly printed and should be \$48,869.69 (not \$48,869.89).

Barry clarified that the \$5,488.61 loss reflected on the profit and loss statement for January through December, 2005, is primarily attributable to the \$5,000 donation that the Community made to the Upper Room, as well as late deposits for registration fees.

Barry reported that, in discussion with the insurance company regarding Chrysalis, he modified the liability insurance coverage for Emmaus Walks. The Community had been covered for 30 Walks a year, but Barry has altered that to 10 to 12 Walks a year.

The Upper Room has increased the pilgrim fee from \$7.50 to \$10.00 per pilgrim beginning in 2006. In 2005, the Community hosted 241 pilgrims.

Following NIEC's donation of \$5,000 to the Upper Room, the Chrysalis Committee donated an additional \$3,000. The total request (an international request) by the Upper Room was for \$15,000.

The Birdy scholarship is now depleted, and the savings account that held the associated funds is now closed. The Birdy scholarship was started years ago to help female pilgrims only. Barry recommended that, in the future, we not accept scholarship donations that carry such restrictive limitations. The Community will still give scholarships up to 50 percent of the Walk registration fee.

The Treasurer's report was accepted.

### **Registrar's Report**

A written report was submitted and reflected that there are four men registered for Walk #189 (men's, April 20-23, 2006) and ten women registered for Walk #190 (women's, April 27-30, 2006). The remaining Walks for 2006 do not have any registrants as of this date.

### **Chrysalis Report**

Donna Highley reported that the next Flight (girls', #54) is scheduled for February 17-19, 2006. The team met last week. There are currently 12 registrations for the Flight. Kris Bailey is the Lay Director.

Bill Loper is the Lay Director for Flight #55 (boys', March 17-19, 2006).

The Chrysalis Board will be meeting this Saturday, January 21, and will be electing their officers at that time.

Donna reiterated that the Chrysalis Committee responded to the Upper Room's request for donations with \$3,000.

### **Quarter Mistress Report**

Ruth Wall reported that the boxes that hold the Table of Imagination supplies have been cleaned out. She pointed out that the medication box and the box that holds the toiletry baskets have been combined for use at both Emmaus Walks and Chrysalis Fights. It was noted that the community phone that had been missing has now been found.

## **Committee Chairs**

Ann Burdick pointed out that the Board is now transitioning to one of “governance,” and away from a role of “managing.” This puts the “management” responsibilities in the hands of the committees. These will be standing committees and will be chaired by members of the Board. Membership on each committee may be comprised of Emmaus as well as Chrysalis Community members. Ann will supply a list of Community members so that committee chairs can recruit their own committee members.

A list of committee responsibilities was distributed, and Board members volunteered to serve as chairs as follows:

Finance – Connie Town (as Board Treasurer)  
Team Selection – Leon Jones, Bob Schmalzried, co-chairs  
Registration – Sue Lavengood, Dave Beamer, co-chairs  
Agape – Ann Burdick is going to ask Randy Shaver to serve  
Kitchen – Betsy Bilyew  
Facilities/Site Coordination – Boyd Mazingo  
Communication – Tricia Halferty (as Board Secretary), Deb Osza, co-chairs  
Chrysalis – Fred Lincoln  
Prayer – Dave Beamer  
Nomination – Betsy Bilyew (as Vice Chair)  
Supplies/Literature – Ruth Wall (as Quatermistress), Betsy Bilyew, co-chairs  
Group Reunions/Gatherings – Alice Riley

## **Board Reps for 2006**

Board members volunteered to serve as Board reps for 2006 Walks as follows:

Walk #189, April 20-23, 2006 (Bruce Drago, LD) – Fred Lincoln, BR  
Walk #190, April 27-30, 2006 (Sharon Heaton, LD) – Tricia Halferty, BR  
Walk #191, May 18-21, 2006 (Bob Drake, LD) – Dave Beamer, BR  
Walk #192, June 22-25, 2006 (Pat Narragon, LD) – Sue Lavengood, BR  
Walk #192A, September 7-10, 2006 (Sharon Whybrew, LD) – Betsy Bilyew, BR  
Walk #193, October 19-22, 2006 (LD TBD) – Boyd Mazingo (tentative), BR  
Walk #194, November 2-5, 2006 (LD TBD) – to be filled at a later date

## **Walk Dates for 2007**

Discussion and scheduling of Walk dates for 2007 were tabled until the next (February) meeting. Thought needs to be given to whether it's better to book too few or too many. Ann asked Board members to pray about it in preparation for the discussion at next month's meeting.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Good Shepherd Retreat Center**

Paula Blackstone (NIEC member) is our contact person for the church facility. Lou Chesterman also voluntarily avails himself to help out with the church facility whenever possible. GSRC has requested that our rental fee (Walks – \$2,500; Flights – \$2,000) be increased by 10 percent, beginning this year.

There was a brief discussion regarding other fees by GSCR. For team meeting weekends, GSCR charges \$10 per night, per person, and \$5 per meal, per person. There is a \$100 deposit for Walks/Flights. It is recommended that teams who wish to use the facility for a weekend team meeting book the church early, as there are other organizations who are wanting to reserve it.

It is worth mentioning in the Crowing Creations that Community members who would like to serve as behind the scenes servants (BTSS) but who do not plan to stay overnight or eat any meals do not have to pay any fees for the weekend of the Walk or Flight.

### **E-Mail for Board Members**

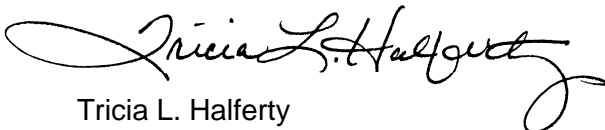
Tricia Halferty, NIEC Webmaster, explained that the NIEC Web site has been moved to a new Web host server and will be live and updated again within in the next two to three days. In conjunction with the new server, there are many new features now available, including the ability to have password protected directories, online registration, etc. These will be implemented progressively over the next several months. E-mail accounts for Board members is a new feature that is also available. The e-mail addresses will carry the same domain as the Web site, that is, "niemmaus.com." Therefore, the proposed naming convention would be "first.last@niemmaus.com," or "john.doe@niemmaus.com." A significant advantage to utilizing these e-mail accounts for placement on the NIEC Web site is to help protect Board members' personally owned e-mail accounts from the vulnerability to spammers who crawl or spider Web sites in an effort to harvest addresses. Another notable benefit is the ease with which Board communication can take place. As NIEC members move on and off the Board, e-mail accounts can be added and removed from the server. The Web site can also list more generic e-mail accounts for contact purposes, such as "info@niemmaus.com," "registration@niemmaus.com," "prayer@niemmaus.com" and "newsletter@niemmaus.com." These generic accounts, as well as individual Board member accounts, can actually be forwarded to personal e-mail accounts so that Board members (or whoever is responsible for monitoring the new accounts) do not need to worry about checking incoming mail on multiple accounts. Tricia made a motion that individual e-mail accounts be set up for each Board member. The motion was seconded by Betsy Bilyew and carried by aye votes. Once the accounts are set up, Tricia will e-mail each Board member.

### **Walk #189 Team List**

Ann Burdick presented the proposed team list for Walk #189 (Bruce Drago, LD) to the Board for approval. The list has already been carefully reviewed by the 2005 Team Selection committee (with Leon Jones as acting committee chair). Dave Beamer made a motion to approve the list as presented. The motion was seconded by Alice Riley and carried by aye votes.

A motion to adjourn was made, seconded and carried. The meeting was adjourned at 9:45 pm.

Respectfully submitted,



Tricia L. Halferty  
Secretary  
North Indiana Emmaus Community

*The next meeting of the NIEC Board of Directors will be held Tuesday, January 21, 2006, at 7:00 p.m. at the Good Shepherd Retreat Center in Huntington.*